



 B4 L2 Bronze Meadow Street, Westernville Saphire,
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PRESENT WITH POWER

A Practical, Confidence-Building Program for Professionals Across All Industries Presentation Skills Training in the Philippines

TRAINING OVERVIEW

Across all industries and roles, professionals are expected to present ideas clearly, confidently, and convincingly—whether the goal is to inform, persuade, propose, report, or explain. Poor presentation skills often result in misunderstood messages, lost opportunities, weak influence, and reduced credibility.

The **Presentation Skills Training by Making Strong Success (MSS) Corporation** is a **practical, application-focused program** designed to help participants structure messages clearly, deliver with confidence, and engage audiences effectively—regardless of the topic, purpose, or industry.

This program goes beyond public speaking theory. It focuses on **real workplace presentations**, blending message clarity, delivery skills, audience engagement, and confidence management through hands-on exercises and guided practice. True to MSS's **EnterTRAINment approach**, learning is engaging, practical, and immediately usable.

TRAINING GOAL

To equip participants with essential presentation skills that enable them to communicate ideas clearly, confidently, and effectively in any professional setting.

TRAINING OBJECTIVES

By the end of the training, participants will be able to:

1. Structure presentations logically for clarity and impact
2. Deliver presentations with confidence and professional presence
3. Use voice, body language, and visuals effectively
4. Engage audiences and manage questions with confidence
5. Apply presentation skills to any purpose or workplace situation

TRAINING OUTLINE (1 DAY | 8:00 AM – 5:00 PM)

Module 1: Foundations of Effective Presentations

8:00 AM – 10:00 AM

Topics Covered:

- Why presentations succeed or fail

- Common presentation mistakes across workplaces
- Clarifying purpose, audience, and key message
- Structuring presentations for clarity (opening–body–closing)
- Adapting structure based on presentation purpose

Preview of Supporting Activity:

Presentation Reality Check – Participants evaluate sample presentations and identify what makes messages clear or confusing

10:00 AM – 10:15 AM | Morning Break

Module 2: Confident Delivery and Professional Presence

10:15 AM – 12:00 NN

Topics Covered:

- Managing nervousness and presentation anxiety
- Voice projection, pacing, and clarity
- Body language, eye contact, and posture
- Building credibility and confidence as a presenter

Preview of Supporting Activity:

Guided Speaking Practice – Short delivery exercises with facilitator coaching and feedback

12:00 NN – 1:00 PM | Lunch Break

Module 3: Presentation Content and Visual Support

1:00 PM – 3:00 PM

Topics Covered:


- Turning ideas into clear, audience-friendly messages
- Simplifying complex information and data
- Designing slides and visuals that support the message
- Avoiding information overload and visual clutter

Preview of Supporting Activity:


Message-to-Visual Exercise – Participants improve sample slides or content for clarity and impact

3:00 PM – 3:15 PM | Afternoon Break



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Module 4: Audience Engagement, Q&A, and Application

3:15 PM – 4:30 PM

Topics Covered:

- Engaging different audience types
- Handling questions, objections, and interruptions
- Presenting in meetings, discussions, and online settings
- Translating learning into real workplace application

Preview of Supporting Activity:

Mini Presentation & Action Planning – Participants deliver a short presentation segment and create a personal improvement plan

TRAINING METHODS

- Facilitated discussions
- Guided presentation practice
- Individual and group exercises
- Realistic workplace scenarios
- Constructive feedback and coaching
- MSS **EnterTRAINment** approach (learning with engagement and enjoyment)